



Leavenworth County Fire District #1

111 East Kansas Street, Lansing, KS 66043

Regular Meeting of the Board of Trustees Minutes
January 19, 2021

Call to Order:

Attendance: Board Members Rob Gaslin, Andi Pawlowski, Dave Nester, Greg Fontenot, and newly appointed Dan Butler.

Election of Officers:

Chairman Gaslin yielded the floor to Chief Stackhouse to conduct 2021 election of officers. Chief Stackhouse briefly explained the requirements of elected members and then continued into the election process and asked for nominations to each office as follows:

Chairman of the Board:

Rob Gaslin was nominated by Andi Pawloski and 2nd by Greg Fontenot No other nominations were provided and the nominations were closed. A vote of 5-0 in favor of Mr. Gaslin

Vice Chairman of the Board:

Dan Butler was nominated by Rob Gaslin and 2nd by Andi Pawlowski. No other nominations were provided, and the nominations were closed. A vote of 5-0 in favor of Mr. Butler

Treasurer of the Board:

Dave Nester was nominated by Greg Fontenot and 2nd by Andi Pawlowski. No other nominations were provided, and the nominations were closed. A vote of 4-1 in favor of Mr. Nester with the one vote by Mr. Nester abstaining.

Chief Stackhouse administered the oath of office to Mr. Gaslin as Chairman, Mr. Butler as Vice Chairman, and Mr. Nester as Treasurer. Chief Stackhouse then yielded the floor back to Chairman Gaslin for regular business.

Chairman Gaslin. requested a motion to accept the minutes of the previous meeting which was held December 14th, 2020. Andi Pawloski. made a motion to accept the minutes of the previous meeting and Dave Nester seconded the motion. Motion passed.

New Business:

The Board moved into new business and asked for comments from the audience. Mr. Gaslin recognized there was no audience present.

Reports:

Treasure's Report: Dave Nester gave an update to the Budget. Mr. Nester advised three CDs have been cashed in and deposited into savings during 2020. Mr. Nester advised that we were under budget for everything in 2020 except for "Professionals" which was made up mostly of attorney fees. Mr. Nester brought up recommendations for Chief Stackhouse and Captain Gates that a separate savings account be opened to separate the CDs and COVID-19 reimbursement funds to keep the interest and money separated. Mr. Fontenot expressed concerns of transparency and Chief Stackhouse advised he would speak to our accountant. Mr. Nester also brought up discussion about funds being directed into an equipment reserve for future equipment purchase.

Fire Chief's Report: Chief Stackhouse provided end of year report of runs. There was much discussion on the different types of runs included in the report. Chief Stackhouse provided an update on hiring of personnel for both career and volunteer. He went on to explain that the website is under

construction and being updated periodically to provide more information to the public. Chief Stackhouse provided an update for all Captains and their respective areas of oversight.

Chief Stackhouse discussed how Codes were enforced in the City vs. the County and working relationships with both. An update was provided regarding Target Solutions for training and Chief Stackhouse expressed concerns about paying for spots that are not appropriately utilized. Chief Stackhouse advised he contacted Target Solution requesting to roll over unused spots and reduce the number going forward.

Items for Discussion:

Chairman Gaslin discussed the reason for an upcoming vote on Resolution 2021-1 Gap Waiver. Chairman Gaslin then read the resolution in its entirety. Chairman Gaslin then asked for a motion to adopt Resolution 2021-1. A motion was made by Andi Pawloski and 2nd by Greg Fontenot to adopt Resolution 2021-1. The motion passed 5-0.

Chairman Gaslin explained the previous chain of actions involving Corona virus funds for reimbursement. Chairman Gaslin then discussed inserting the remaining funds from Covid-19 reimbursement and money from CDs into an equipment reserve. The discussion was for informational purposes to get a consensus with the intent to vote on allocation of funds at the next regular board meeting. The board will consider a resolution at the next regular board meeting.

Chairman Gaslin discussed the annual asset inventory report that was provided by Chief Stackhouse. The report provides a list of assets to the governing bodies of the district.

Greg Fontenot provided a report about a recent visit to Fairmount Twp. By himself and Tom Dials. Mr. Fontenot and Mr. Dials met with Fairmount Twp. Fire Chief and discussed how their district operates.

Chairman Gaslin explained to Dan Butler the different areas of expertise that board members have been assigned.

Chairman Gaslin advised that the personnel manual, pay raises, hiring actions and the budget will be top priority and will need to be tackled in the upcoming months.

Trustee Concerns:

Chairman Gaslin brought explained to the Board that Chief Stackhouse has not completed the Chief Executive Fire Officer Program before hire but had comparable credentials and met or exceeded the requirements of the CEO. Chief Stackhouse will complete the Chief Executive Fire Officer Program offered through the National Fire Academy and has the full support of the board.

Andi Pawlowski mentioned we should go ahead and start on the bi-laws and that everyone should get a copy. Mr. Gaslin advised he would provide an electronic copy to all board members.

Captain Gates explained the Covid-19 distribution and the different entities that were re-imbursed.

Adjournment:

Andi Pawlowski made a motion to adjourn. Greg Fontenot seconded the motion. Motion passed.

Rob Gaslin, Chairman

Attest:

Michael Stackhouse, Fire Chief