



# Leavenworth County Fire District #1

111 East Kansas Street, Lansing, KS 66043

Regular Meeting of the Board of Trustees Minutes  
April 20, 2021

## Call to Order:

Attendance: Board Members Rob Gaslin, Andi Pawlowski, Greg Fontenot, Dave Nester, and Dan Butler. All members present.

Approval of Minutes: Motion made by Dave Nester, second by Andi Pawlowski to approve minutes of the March 22, 2021 regular meeting. Motion passed 5-0.

## New Business:

The Board moved into new business and asked for comments from the audience. Mr. Gaslin recognized there was no audience present.

Chairman Gaslin discussed mask mandates and continuing the use of masks during board meetings. All members advised they were ok either way. Chairman Gaslin chose to continue wearing masks following CDC guidelines.

## Reports:

**Treasure's Report:** Treasurer Dave Nester provided the treasurers report. Dave indicated that we are under budget so far. There were a couple of areas running higher than others due but still in good shape. There are a couple of CDs coming up for renewal and will be cashed and placed in savings.

**Fire Chief's Report:** Chief Stackhouse provided a performance sheet for the month of March. There was extensive discussion from Greg Fontenot about EMS runs and false alarm runs. Chief Stackhouse stressed the growing simultaneous incidents with minimal response from volunteers. Manpower is a growing issue and will be a serious discussion in the future. There was additional discussion about needing at least a second person at station 2 for safety concerns.

Chief Stackhouse also advised the board that there needs to be a station 3 in the Northwest area of the district. Chairman Gaslin had concern about 561 having more response time than the other apparatus.

Chief Stackhouse stated that we have been performing fire inspections and performing hydrant flow tests. Chief Stackhouse stated the current roster is now 29 due to three volunteers left or were terminated.

The computer server has been replaced and is in operation. Chief Stackhouse discussed the intent to change the Captains office into an office/bunk room. Vector Solution contract is signed for 3 years and we will be billed annually. Chief Stackhouse discussed 501-C3 status and requested guidance on whether to go ahead and file. The board suggested to go ahead with filing.

Chapter 7 Fire Code with the City of Lansing is in review and there will be a future work session. Still working on developing an MOA with LPD for evidence storage. The Aeroclave unit has been offered to the LPD for use. The training tower was discussed and still fluid in many directions. The Captains current workload and initiatives were discussed.

## Items for Discussion:

Chairman Gaslin discussed the reserve funds and tabled any discussion for future.

Chairman Gaslin discussed the upcoming budget. Chairman Gaslin asked the board if there were any objections to utilizing the county clerk's office for guidance with our budget. The board had no objections to utilizing the Clerk's office. Chairman Gaslin then discussed the tax levy and the choices the board had. The board unanimously chose to leave the tax levy at its current rate. Chief Stackhouse discussed the wish to discuss long term goals with the board in an upcoming meeting. Chairman Gaslin discussed the admin SOP and suggested that Chief Stackhouse put together a staff

● Page 2

authorization document and an equipment authorization document. The document will provide necessary staffing, apparatus, and large equipment needs based upon the current status of the district. The document will provide the board with necessary information for future budget allocation.

**Trustee Concerns:**

Andi Pawlowski asked if there was any more Covid money coming. Nobody knew the answer. Greg Fontenot advised he will be visiting Tonganoxie City Fire Department. Atchison is on his list as well.

**Adjournment:**

Andi Pawlowski made a motion to adjourn. Dan Butler second the motion. Motion passed 5-0.

Rob Gaslin, Chairman

Attest:

Michael Stackhouse, Fire Chief