



Leavenworth County Fire District #1

111 East Kansas Street, Lansing, KS 66043

Regular Meeting of the Board of Trustees Minutes
October 19th, 2021

Call to Order:

Attendance: Board Members Rob Gaslin, Andi Pawlowski, Dave Nester, Dan Butler, and Greg Fontenot.

Chairman Gaslin asked for approval of September 21st, 2021, Regular Meeting minutes. Andi Pawlowski made a motion to approve the minutes and Dan Butler second the motion. Motion passed 5-0.

New Business:

Chairman Gaslin welcomed friends and family of firefighters getting sworn in that were in attendance in the audience. Chairman Gaslin then opened the floor for comments from the audience. Chairman Gaslin recognized there were none and closed the floor for hearing of the audience.

Reports:

Treasurer's Report: David Nester provided the treasurers report that reflected up to the end of September. Dave indicated that we are below straight-line budget on both payroll and non-payroll expenditures. Dave indicated that a CD will soon be maturing, and he will take care of that.

Chairman Gaslin had two comments. He advised that the long-delayed Kansas Municipal Investment Pool (KMIP) instructions are in the hands of Dave Nester to act upon. Chairman Gaslin provided a recap on KMIP and the intended use of a Fire Protection Reserve Fund as well as a Fire Equipment Reserve Fund to be established in the KMIP. Chairman Gaslin, Vice Chairman Butler, and Chief Stackhouse previously met to discuss investment strategies and fund placement into KMIP.

Chairman Gaslin further commented saying there is a document signed and that will be sent to the County Clerk's office that ensures our revenue and planned expenditure match up. There was no further discussion on the Treasurer's report.

Fire Chief's Report: Chief Stackhouse provided a performance report for the month of September.

Chairman Gaslin inquired whether the Lansing Police Department has utilized the Aeroclave decontamination unit that we purchased. Chief Stackhouse responded that it has been offered to the police department, but no response was received.

Chief Stackhouse continued to go over the monthly performance report. Greg Fontenot asked about the turnout at the open house and what Chief Stackhouse termed as a "good turnout" Chief Stackhouse estimated a couple hundred people attended throughout the day. Greg commented that is good. There were no other questions about the monthly performance report.

Chief Stackhouse discussed the Chief's Report. Chief Stackhouse stated that he would be attending the Kansas State Fire Chiefs Association Conference in Topeka at the end of the week. In addition, Chief Stackhouse stated that both the company cookout and open house went well.

Chairman Gaslin asked that Chief Stackhouse discuss the Kansas State Fire Chiefs Association conference and elaborate about the event. Chief Stackhouse explained that it is a networking event for Chief's across the region and state. Chief Stackhouse stated there will also be vendors at the event, a meeting held, and training events.

Chief Stackhouse recognized the completion of the Firefighter 1 class and the start of the Hazardous Materials Operations class. In addition, the Firefighter 2 class will start in November.

Chief Stackhouse stated that all the schools in District 1 have been contacted to have a fire safety class scheduled and several have already been completed. In addition, D1 will be assisting with the Trunk or Treat at the high school and possibly handing out candy at the firehouse.

Chairman Gaslin asked about the number of students in the FF 1 class number of students and the expected number to transition into the FF2 class as well.

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Swearing in of Firefighters:

Chairman Gaslin recognized the firefighters about to be sworn and provided positive feedback for their actions and future as firefighters with the district.

Chief Stackhouse recognized Firefighter Brian Minick, Carlos Mejia, Kirk Mackey, Nick Cesare, and Cal Riggi to be sworn in as firefighters. Chief Stackhouse read the oath of office and received the sworn oath from each. Each firefighter signed their oath of office, and it was entered into record.

Chairman Gaslin recognized Board of County Commissioners Chairman Mike Smith. Chairman Smith recognized the firefighters getting sworn in and conveyed his support for the ceremony.

Executive Session:

Chairman Gaslin then recognized the need to go into Executive Session and asked for a motion.

Dave Nester made the following motion: I move that the board go into closed executive session to discuss personnel matters of nonelected personnel, pursuant to K.S.A. 75-4319(b)(1) for a period of 45 minutes, and that the Board resume Open Session at 8:02PM.

Greg Fontenot second the motion. The motion passed 5-0.

Chairman Gaslin asked for a motion to go back into open session. Andi Pawlowski made the motion and Greg Fontenot second the motion. The motion passed 5-0.

Chairman Gaslin explained that we returned from Executive Session to Open Session and that no policy decisions were made, and no votes were called.

Items for Discussion:

None

Trustee Concerns:

Chairman Gaslin advise there will be a special meeting on Tuesday November 2nd at 7:00 PM at Station 2. Chairman Gaslin also advised of the regular meeting to be held Tuesday November 16th at 7:00 PM.

Chairman Gaslin asked for a motion to adjourn. Andi Pawlowski made a motion to adjourn and Greg Fontenot second the motion. The motion passed 5-0.

Rob Gaslin, Chairman

Attest:

Michael Stackhouse, Fire Chief