



Fire District No.1, County of Leavenworth

111 East Kansas Avenue, Lansing, KS. 66043

Regular Meeting of the Board of Trustees Minutes
October 25th, 2022

Call to Order:

Attendance: Board Members Rob Gaslin, Dan Butler, Dave Nester, Greg Fontenot, and Andi Pawloski. Minutes of the September 20th Regular Meeting were read and approved. Chairman Gaslin opened the floor for public comment. There was none and the floor was closed.

New Business:

Treasure's Report:

88% of resource revenue has been received
Straight line expenditures are under budget by approximately 10% at the end of September
A little over budget on fuel

Fire Chief's Report:

September monthly performance report and fire chief report read
Firefighter out on workman's comp until end of year. Chief Stackhouse sent an inquiry to the insurance company requesting that the firefighter work modified duty for 6 weeks.
The annual cookout took place on October 1st.
Still awaiting super singles for 565 & 575

Items for Discussion:

Chief Stackhouse updated the board with a change in the accounting software as previously discussed. QuickBooks will be used for basic accounting practices, but ADP will be needed and utilized for payroll. QuickBooks was unable to provide needs as promised.

Chief Stackhouse notified the board that we had two firefighters resign. Chief Stackhouse requested permission to start the hiring process to fill the two positions. A motion was made and approved to allow Chief Stackhouse to start the hiring process for two full time firefighters.

Chief Stackhouse provided the board with the district sick time policy. Section 7 encouraged personnel not to report to work by not utilizing sick time policy. Chief Stackhouse requested that section 7 be stricken from policy. A motion was made and approved to delete section 7 from the sick time policy.

The remaining 2022 budget was discussed. There was discussion about the budget and Reserve accounts. Chief Stackhouse will stop discretionary spending mid-November.

Trustee Concerns:

Dan Butler provided insight and awareness about deer being in RUT and highly active.
No other concerns

Meeting Adjourned

Next meeting November 15, 2022

Rob Gaslin, Chairman

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Attest:

Michael Stackhouse, Fire Chief