



Fire District No.1, County of Leavenworth

111 East Kansas Avenue, Lansing, KS. 66043

Regular Meeting of the Board of Trustees Minutes
July 18th, 2023

Call to Order:

Attendance: Board Members Present Rob Gaslin, Dan Butler, Dave Nester, and Andi Pawlowski.
Minutes of the June 20th Regular Meeting were read and approved.

New Business:

Chairman opened the floor public comments. No public requested to be heard. The floor was closed.

Tim Fitzgerald presented the preliminary audit findings. Final audit documents will be presented at the next board meeting. No irregular findings were found by the audit.

Treasure's Report:

Received 90% of tax revenue.

Payroll approximately 5% below straight-line expenditures

Non-Payroll approximately 5% below straight-line expenditures

KMIP Equipment Reserve fund will mature August 2nd, 2023. Dave will roll over the maturing fund to a 180-day maturity fund.

Fire Chief's Report:

June run report provided and discussed.

1 SFF still out on FMLA/Medical Leave

2 open full-time positions

FF I and II class ends July 29th.

SFF Mackey and Chief Stackhouse will attend the CFI 80-hour class at the end 07/24/23-08/04/23.

2 firefighters passed the driver operator skills, and one needs to retake the written.

Station 2 has concrete repair and exterior painting repairs needed.

Trench needs dug for new gas line at station 2.

Engine 571 out of service for injector replacement

Items for Discussion:

Captain Asmus Fire Prevention Presentation: Overview of fire prevention program management

Chief introduced an Adult Cadet program for future consideration.

Chief discussed the need to change our current reporting software again. Motion made and approved to allow change to new software with a cost up to \$8,000 and to request a refund from StationSmarts of \$4,600. This is due to a 1-year satisfaction guarantee.

Discussion took place about the proposed 2024 budget and the board's intent to exceed revenue neutral. The board formally voted and recognized its intent to exceed revenue neutral and stay at the current mil levy of 8.925. A formal hearing and vote will be held on August 22, 2023.

Executive Session:

Motion was made and passed to go into Executive Session for 45 minutes.

Motion was made and passed to go back into open session.

No motions made during executive session.

Open Session:

No additional motions made.

Items for Discussion:

Trustee Concerns:

● Page 2

Meeting Adjourned

Next meeting August 22, 2023
Rob Gaslin, Chairman

Attest:
Michael Stackhouse, Fire Chief