



# Fire District No.1, County of Leavenworth

111 East Kansas Avenue, Lansing, KS. 66043

Regular Meeting of the Board of Trustees Minutes  
January 9<sup>th</sup>, 2024

## Call to Order:

Attendance: Board Members Present Rob Gaslin, Dan Butler, Dave Nester, Andi Pawlowski, and Becky Gordon

Election of Officers took place. Rob Gaslin Chairman, Dan Butler Vice Chairman, and Dave Nester Treasurer. Rob and Dave were term limited but no other candidates were nominated so they were able to run again per policy.

Minutes of the December 19<sup>th</sup> Regular Meeting were read and approved.

Minutes of the December 29<sup>th</sup> Special Meeting were read and approved.

Chairman Gaslin opened the floor to the public.

## New Business:

### Treasure's Report:

- End of 2023 we were at 80% of overall budget which was approximately 12% below straight-line expenditures.
- Kansas Municipal Investment Pool Balances: Equipment Reserve Fund: \$89,378.67 and Fire Protection Reserve Fund: \$549,495.53
- Will be making a motion later in the meeting to deposit \$170,374 into the Fire Protection Reserve Fund

### Fire Chief's Report:

- December Run Report for Review
- 1071 Runs for 2023
- Letter of intent for the purchase of the command vehicle was sent on 01/03/2024.
- Staffing continues to be an issue and becomes more dire as time passes.
- Firefighter Garrison turned in her 2-week notice.
- All documents and assistance have been provided to Kellar and Craig for the appraisal process.
- D. Lopez is attending FF1 & FF2/Haz-Mat Awareness & Ops, hybrid course at Easton V.F.D.
- Chief Stackhouse attended a pipeline emergency response course at Leavenworth City.
- Maintenance items continue at St. 2 weather permitting.

### New Business-Continued:

- Agenda modification item 8 as follows: Insert item 8b. 2023 Excess Funds Management.
- A motion was made and passed to adopt resolution 2024-1, which is the GAAP waiver.
- A motion was made to move 2023 excess funds into the Fire Protection Reserve Fund in the amount \$170,374.00.
- KMIP terms were discussed for future allocation.
- A motion was made and approved to change the insurance broker from CBIZ to Elliot Group.
- A motion was made and approved to renew Blue Cross/Blue Shield based upon the provided proposal.
- A motion was made to engage Hood & Associates after acknowledging a price increase from \$7200 to \$9500, but to seek possible alternatives for the 2024 audit.

### Items for Discussion:

- Rob: We need to manage two things in 2024. 1) The district's future 2) Obtaining and retaining personnel

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- Welcome Becky to the board of trustees.

**Trustee Concerns:**

- Becky expressed gratitude for being on the board of trustees.
- Dan re-expressed concerns over manpower issues
- Dave advised he will get with the chief over money transfers.

Meeting Adjourned

Next meeting February 20, 2024  
Rob Gaslin, Chairman

Attest:

Michael Stackhouse, Fire Chief