



# Fire District No.1, County of Leavenworth

111 East Kansas Avenue, Lansing, KS. 66043

Regular Meeting of the Board of Trustees Minutes  
December 14<sup>th</sup>, 2021

## Call to Order:

Attendance: Board Members Rob Gaslin, Andi Pawlowski, Dave Nester, Dan Butler, and Greg Fontenot.

Chairman Gaslin asked for approval of November 16<sup>th</sup> minutes. Motion made by Andi Pawlowski to approve the November 16<sup>th</sup> minutes. Dave Nester 2<sup>nd</sup> the motion and it was approved 5-0.

## New Business:

Chairman Gaslin opened the floor for comments from the audience. County Commissioner Chairman Mike Smith addressed the board and wanted to thank all the first responders that responded to his residence for a fall.

Chief Stackhouse took the oath of office from Jackson Nelson and entered it into record.

## Reports:

**Treasure's Report:** Dave advised payroll is 7.5% below budget and non-Salary is 18.37% below budget. Dave advised that there is one more CD to be moved in January.

KMIP Equipment Reserve Balance \$50,808.41 Fire Protection Reserve balance: \$445,496.84.

Dave talked with the county clerk and verified that end of year money will just carry over in each line item to the new budget. Entries into KMIP will be determined later.

**Fire Chief's Report:** Chief Stackhouse provided a performance report for the month of November.

Personnel years of service and promotions were recognized.

Fire Alarm is scheduled to be replaced the next week for station 1 and carbon monoxide detectors were installed.

Station 2 had a water leak that was repaired by the water department.

501-C (3) status was obtained by Fire District No. 1

The annual asset inventory is completed and will be distributed to the entities.

Chief Stackhouse met with the State Fire Marshal, Chief of Inspections, and the State Attorney General regarding the inspection process in the district.

An auto-aid agreement has been agreed to and implemented between Fire District No. 1 and Leavenworth City for all structure fires.

## Executive Session:

Chairman Gaslin then recognized the need to go into Executive Session and asked for a motion.

Dave Nester made the following motion: I move that the board go into closed executive session to discuss personnel matters of nonelected personnel, pursuant to K.S.A. 75-4319(b)(1) for a period of 30 minutes, and that the Board resume Open Session at 7:57PM.

Andi Pawlowski second the motion. The motion passed 5-0.

Chairman Gaslin asked for a motion to go back into open session. Andi Pawlowski made the motion and Dave Nester second the motion. The motion passed 5-0.

Chairman Gaslin advised that no voting and no motions occurred during the executive session.

## Items for Discussion:

Chief Stackhouse discussed personnel needs. There was much discussion about staffing and the reasons for the needs.

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Chairman Gaslin asked the board if they want to entertain a hiring action for the budgeted positions for 2022 and gave several options.

Greg Fontenot made a motion to authorize Chief Stackhouse to begin a hiring action for two entry level firefighters. Andi Pawlowski second the motion. The motion passed 5-0.

**Trustee Concerns:**

Greg Fontenot discussed the visit to Atchison Fire Department that him and Dan Butler had taken.

Chairman Gaslin asked for a motion to adjourn. Andi Pawlowski made a motion to adjourn and Greg Fontenot second the motion. The motion passed 5-0.

Next Regular Meeting 1/18/2022

Rob Gaslin, Chairman

Attest:

Michael Stackhouse, Fire Chief