



# Fire District No.1, County of Leavenworth

111 East Kansas Avenue, Lansing, KS. 66043

Regular Meeting of the Board of Trustees Minutes  
September 20th, 2022

## Call to Order:

Attendance: Board Members Rob Gaslin, Dan Butler, Dave Nester, Greg Fontenot, and Andi Pawloski. Chairman Gaslin opened the floor for public comment. There was none and the floor was closed. Minutes of the August 23<sup>rd</sup> Regular Meeting were read and approved.

## New Business:

### Treasure's Report:

83% of resource revenue has been received  
Straight line expenditures are under budget by approximately 9% at the end of August

### Fire Chief's Report:

August monthly performance report and fire chief report read  
Firefighter out on workman's comp until end of year  
Annual cookout to take place on October 1<sup>st</sup>.  
Still awaiting super singles for 565 & 575

## Items for Discussion:

Chief Stackhouse explained that the current accounting firm will no longer be able to support Fire District No. 1 and an option to utilize QuickBooks was presented. The board voted and approved the purchase of QuickBooks to be utilized for accounting and payroll.

Chief Stackhouse requested that we switch from ESO reporting software to StationSmarts.com reporting software during the next budget cycle. The board approved the request.

The board discussed utilizing FMLA overtime guidelines rather than the current overtime policy. FD1 policy was discussed, and the board decided to change our current policy and utilize the FMLA policy starting during the next pay period. The FMLA regulations allow 106 hours of regular time during a 14-day work period for firefighters before overtime is paid. FD1 current policy pays overtime for anything over 80 hours in a 14-day period which is not a standard in the fire service.

The remaining 2022 budget was discussed. Guidance was provided to ensure that the remainder of the 2022 budget cycle ended smoothly.

## Trustee Concerns:

Meeting Adjourned

Next meeting October 25, 2022

Rob Gaslin, Chairman

Attest:

Michael Stackhouse, Fire Chief