



Fire District No.1, County of Leavenworth

111 East Kansas Avenue, Lansing, KS. 66043

Regular Meeting of the Board of Trustees Minutes
December 19th, 2023

Call to Order:

Attendance: Board Members Present Rob Gaslin, Dan Butler, Dave Nester, Andi Pawlowski, and Greg Fontenot

Minutes of the November 21st Regular Meeting were read and approved.

New Business:

- Chairman noted changes to agenda.
- Item 5A presenter will not be present and will provide a presentation on a later date.
- Item 5D to be added which will be discussion about the Executive Fire Officer Program deferral for the chief. Chairman opened the floor for public comments. No public comment.

Treasure's Report:

- Overall budget is approximately 11% below straight-line expenditures.
- Payroll approximately 12% below straight-line expenditures
- Non-Payroll approximately 9% below straight-line expenditures
- Fuel budget is in good shape.
- Kansas Municipal Investment Pool Balances: Equipment Reserve Fund: \$89,378.67 and Fire Protection Reserve Fund: \$549,495.53

Fire Chief's Report:

- November Run Report for Review
- Liberty Mutual Workman's Comp Quote doubled for 2024.
- Chief is awaiting other quotes for VFIS and Blue Cross/Blue Shield
- Discussed purchasing options for new command vehicle.
- Big ticket purchases are complete for 2023.
- Planned carry over for \$90,000 for 2024 payroll suggested.
- Dave Nester and Chief will meet before the next meeting to discuss a recommended reserve fund deposit from year end funds.
- 2023 Awards Banquet to be held January 27th at Lansing Community Center
- SFF Mackey and Chief Stackhouse still awaiting CFI 1 certifications.
- Appraisal for FD1 began on 12/12/23 and chief has been providing documents for the appraisal.
- St. 2 awaiting Omega door for repairs to weather stripping.
- Concrete repair underway at St. 2
- Engine 561 will need brake repairs at the beginning of the year.
- Chief Stackhouse will provide 3–4-year outlook in the next couple of months

Items for Discussion:

- Table 5A: Elliot insurance does not have the quote to present but will provide once obtained.
- End of year money discussion.
- Discussion on 2024 purchase of new command vehicle. Board made a motion and approved authorization to send a letter of intent to Shawnee Ford for the purchase of the new command vehicle.

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- Discussion about the EFO program. Board made a motion and approved to allow the chief to defer enrollment into the EFO program until after completion of the master's degree program.

Trustee Concerns:

- The meeting has been moved up for the next meeting to January 9th for a couple of reasons. Chairman Gaslin will be out of town during the regular scheduled time and the Joint Board needs to convene earlier rather than later for the appointment of board members.
- Discussion about the ongoing assessment of FD1 assets took place.
- Appreciation and gratitude given to Greg Fontenot for his 4-year service to the district.
- Greg Fontenot gave his perspective on his tenure with the board and recommended that a "Plan of Transition" be provided that is long overdue. Greg also noted the board's accomplishments during his tenure.

Meeting Adjourned

Next meeting January 09, 2024
Rob Gaslin, Chairman

Attest:
Michael Stackhouse, Fire Chief