

Position Title:	Firefighter/EMR/EMT	
Supervisor:	Captain	
Position Type:	Uniformed, Part-Time	
FLSA:	Non-Exempt	
Position Description Approved:	01/14/2019	Last Reviewed:

Position Summary

This is a highly skilled firefighting, emergency medical services and fire prevention position. Extinguishes and prevents fires to protect life and property; maintains fire station equipment, apparatus, quarters, and operating equipment; drives and operates District apparatus including pumping operations, technical rescue; and mitigation of hazardous material incidents; provides public education, and prevention duties. A major portion of time is spent practicing skills, training, and readiness activities.

Work is performed in accordance with general supervision and written procedures, under the command of a superior officer or Senior Firefighter. Work is reviewed in progress and upon completion. This is a part-time Firefighter (1000 hour or less per year) position.

Duties and Responsibilities

1. Responds to emergency medical and fire calls, in accordance with standard practice guidelines and protocols, provides rescue and required emergency medical services. Drives and operates fire apparatus, as allowed by District policy.
2. Operates saws, power jacks, and a variety of other extrication equipment and rescue tools, removes fire or accident victims to a safe location, and administers emergency medical care to the sick and injured.
3. Inspects and maintains emergency equipment and radios to ensure proper operating condition, maintains an adequate supply of medical aid equipment and other disposable materials.
4. Listens to station, vehicle or portable radio and responds to fire alarms; lays and connects hoses, operates extinguishers, hose nozzles and direct fog and water streams, raises and climbs ladders, uses axes and similar tools to ventilate buildings and exposes hidden fire areas, participates in salvage operations such as protecting, removing, and recovering contents.
5. Performs emergency rescue and required emergency medical services, such as cardiopulmonary resuscitation (CPR), and application of compresses, back and neck supports, braces and splints.
6. Pumps water to fire at a safe and effective pressure and ensures hose lines are properly located, monitors condition of equipment and apparatus during operation.
7. Makes necessary adjustments or changes in operating generators, ventilation fans, foam units and similar equipment.
8. Check's equipment daily and inspects pumping equipment, ignition, batteries, brakes, and other equipment to see that the apparatus is in good working condition and reports defects, participates in the routine maintenance and basic mechanical repair of fire apparatus as directed.
9. Decontaminates apparatus, equipment, and clothing exposed to potential airborne or blood borne diseases.
10. Talks to residents, business owners, students, and community groups, performing public education fire prevention programs, demonstrations, and presentations.

11. Performs general maintenance work in the upkeep of fire station buildings and grounds, cleans, waxes, polishes, and otherwise maintains assigned equipment and quarters; Participates in a continuing program of training and instruction, including attendance at scheduled drills and classes.
12. Decontaminates apparatus, equipment, and clothing exposed to potential airborne and bloodborne diseases.
13. Writes clear and concise reports
14. Demonstrates positive behavior in support of District policies and Best Practice Guidelines as well as the District's Mission, Values, Goals and Objectives.
15. Maintains a good level of overall fitness required to perform the essential functions of the job.
16. Must maintain the ability to wear self-contained breathing apparatus (SCBA).
17. Knowledge of the physical layout of the District, including water supply, streets, and landmarks.
18. Performs other duties as directed or required.
19. The employee must work the days and hours necessary to perform all assigned responsibilities and tasks. Must be available (especially during regular business hours or shifts) to communicate with subordinates, supervisors, customers, vendors and any other persons or organization with whom interaction is required to accomplish work and employer goals.
20. The employee must be punctual and timely in meeting all requirements of performance, including, but not limited to, attendance standards and work deadlines; Beginning and ending assignments on time; And scheduled work breaks, where applicable.

General Qualifications

Education & Special License(s) / Certifications

1. High school diploma or GED.
2. Must possess a valid driver's license and maintain an insurable driving record.
3. Kansas Certified Emergency Medical Responder required. Emergency Medical Technician Certification in the State of KS or National Registry preferred.
4. Kansas Firefighter I & II certification or equivalent (International Fire Service Accreditation Congress (IFSAC) or Pro Board) required and have satisfactory progress with the ongoing competencies and requirements of the equivalent of National Fire Protection Association (NFPA) 1001 Professional Firefighter Qualifications, NFPA 472 Hazardous Materials Competencies for the First Responder at the Operational Level.
5. Driver / Operator certification preferred or have the ability to obtain within one-year of employment.
6. Must have and maintain a current certification by an agency recognized by the State of Kansas in Healthcare Provider CPR/AED.
7. NIMS ICS certification to the ICS 200 along with IS 700 and 800.

Experience

No experience required however, one (1) to two (2) years of experience as a volunteer or career Firefighter is preferred.

Skills

Effective and professional oral and written communication skills.

Mental Requirements

1. Knowledge of rescue and emergency medical principles, practices, and techniques.
2. Knowledge of modern firefighting principles, practices, and procedures, including hydraulics.
3. Knowledge of the operating and maintenance requirements of the various types of apparatus and equipment used in firefighting activities.
4. Knowledge of building construction.
5. Knowledge of fire alarm, fire sprinkler, and fire suppression systems.
6. Knowledge of the physical layout of the District's service area, including fire hydrant and street locations.
7. Ability to perform basic and routine mechanical work involved in maintaining fire apparatus, equipment, and tools.
8. Ability to analyze situations quickly and objectively and to determine proper courses of action.
9. Ability to establish and maintain positive, effective working relationships with supervisors, firefighters, and the public and deliver a high level of customer service.
10. Ability to communicate effectively, orally and in writing.
11. Ability to write clear and concise reports.
12. Ability to maintain and/or improve knowledge, skills, and abilities, unassisted.
13. Ability to function in life/death situations relying on sight, hearing, smell, and touch to make critical decisions while maintaining safety of others/self; Acknowledge associated risk of bodily injury/death in performance of duties.
14. Ability to read, understand and adhere to all District guidelines, bulletins, directives, memorandums, and policies.

Physical Requirements

1. Must maintain a level of physical fitness to perform the job requirements of a Firefighter to include the ability to crawl, run, climb, stoop, twist, reach, contort and lift up to 150 lbs. while wearing full firefighter protective clothing including self-contained breathing apparatus.
2. Ability to work in intense life-threatening conditions.
3. Exposure to extreme temperatures and adverse weather conditions.
4. Exposure to carcinogenic dusts, toxic substances, infectious agents, and the visual/emotional shock of burn/trauma victims.
5. Exposure to fire, smoke, bodily fluids, noise, potentially hazardous materials, dangerous animals; Hazards of emergency driving; Hazards associated with traffic control and working in and near traffic; Natural and manmade disasters; And hazardous materials incidents.
6. Ability to work 100' above grade and in confined spaces.

Safety Requirements

1. Must not pose a direct threat or significant risk of substantial harm to the safety or health of himself/herself or others.
2. Must be committed to a high standard of safety and be willing and able to comply with all the District's safety policies and rules. Must be willing to report safety violations and potential safety violations to Officers of the District including the Fire Chief.
3. Must be able to pass a medical physical examination, drug screening a criminal background check, and driver's license check as a conditional offer of employment.

Supervisory Responsibility

None

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. This job description is not meant to be a contractual obligation of the Fire District or the employee and employees in this position maintain "at will" status.